

Firstcare											
	Objective	Owner	Key contributors	Completion date	Resource issues	Communication issues	Risks	Review date (s)	Period Activity	Status	
Objective	Evaluate use of "Firstcare"	C.Parkinson	SMT, Occ Health, Personnel Dept, IT, Crewing, J Buckley	Mar-07		None			Firstcare review group established, comprising Chris Parkinson, Paul Hair, Helen Seedhouse, Vic McMillen and Peter Mann. Initial report assessing the current situation produced by Chris Parkinson resulting from this group meeting to discuss.		
Sub objective	Clarify what services firstcare provide and whether these could be done in house.	C.Parkinson	Occ Health, Personnel Dept, IT, Crewing, J Buckley	Mid March	£60k pa First care cost	None	If arrangements with Firstcare are to be terminated, we need to be sure NFRS can carry out all key functions in house.		Meeting with Chris Parkinson, Helen Seedhouse, Paul Hair and Ops Director from Firstcare on Thursday 15th March to discuss NFRS concerns with level of service from Firstcare - with view to their improvement and addressing highlighted issues.		
Sub objective	Periodic meetings to be held with Firstcare to review remedial actions	C.Parkinson	Occ Health, Personnel Dept	Ongoing					Initial remedial output produced		
Sub objective	Evaluation of current contractual situation and implement interim measures	C.Parkinson	C.Parkinson and Neil Timms	Apr-07							
Sub objective	Assessment of bringing service in house, if appropriate	C.Parkinson	Occ Health, Personnel Dept	Jul-07							
Sub objective	Paper to SMT	C.Parkinson	SMT	Jul-07		None					N/A at present
Sub objective	SMT decision	C.Parkinson	SMT	Jul-07		None					N/A at present